



Ocean Sands Condominiums  
PO Box 8396  
Madeira Beach, Florida 33708  
Website: OurOceanSands.com

# Consent to Receive Electronic Communications

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*Save time, save money, save resources*

Florida statutes allow electronic transmission of specific condominium association notices and documents only upon written consent of individual members. By completing and returning this consent to receive electronic documents, the Ocean Sands Board of Directors, or the Association's current property management company, will send notices and documents to the e-mail address(es) listed below in lieu of postal mail delivery.

## Owner's Consent

*I agree to receive all communications from the Board of Directors of Ocean Sands Condominium Association, either directly, or on behalf of the Association by the current Property Manager, in electronic format utilizing the email address(es) provide below. Communications that are required to be provided in hard copy by Florida Statute will continue to be hand-delivered or sent by postal mail.*

Tower, unit number(s): \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Print name of owner

\_\_\_\_\_  
e-mail address

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print name of owner

\_\_\_\_\_  
e-mail address

\_\_\_\_\_  
Signature

## Return the Consent Form

This signed form (just page 1) may be returned by any of the following means:

- hand delivered
- faxed to 727-391-0399
- mailed to the Ocean Sands Office using the address in the letterhead
- scanned and attached to an e-mail to be sent to OceanSands@TampaBay.RR.com

Please keep a copy for your records.

# Additional Information

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## **Scope**

Examples of notices and documents that Florida Statutes allow to be transmitted electronically:

- Notice of Annual Owners' Meetings
- Annual budget drafts
- Board of Directors election information

Florida Statutes do not allow electronic transmission of documents concerning lawsuits, assessments, special budget meetings when the proposed budget is greater than 115% of previous year, delinquencies, fines and other legal matters.

## **Change of email address**

The owner is responsible for notifying the Ocean Sands Condominium Association of any change in e-mail address. The owner may update their email address by notifying the Association in writing using the change of address form posted on OurOceanSands.com website.

## **Request for hard copy, or revocation of consent**

An owner may receive a hard copy of any single electronic document via a request in writing. An owner may revoke this consent to receive electronic documents via a signed request.

## **Termination of Consent**

This consent to receive documents electronically will automatically terminate when the owner is no longer a member of the Ocean Sands Condominium Association.

## **Privacy**

This consent is limited to direct communications from the Ocean Sands Board of Directors or through the association's current property management company. E-mail address will not be shared with any third parties.

## **Archiving**

Returned forms are considered *official records* of the Ocean Sands Condominium Association and must be maintained by the association in accordance with Florida Statutes.